

Dear xxxx

r.e. Politically Restricted Post

You are being sent this letter to confirm that the post in which you are employed is classed as 'politically restricted' as reflected in your job profile / your contract of employment.

A Politically Restricted Posts Policy has been introduced in order to provide guidance for employees who hold relevant posts on the implications of political restriction and the limitations that apply under current legislation. You should read the policy which can be found here [\(ADD LINK when report is approved\)](#).

Further eLearning training will also be provided related to the implications of being in a politically restricted post and you will be contacted by HR regarding this in due course.

If you have any queries about the restricted classification of your post please speak to your line manager in the first instance and refer to the appeals process in the policy, although please do note that if you are employed in a 'specified' post you are automatically subject to restrictions on public political activity and have no right of appeal.

Yours sincerely,

Terry Baldwin
Executive Head of HR and OD